

THE RESORT AT PORT LUDLOW

POSITION TITLE: SERVER

JOB SUMMARY:

Takes food & beverage orders, provides professional, courteous and friendly service to the guests ensuring a quality guest experience. Maintaining the restaurant and service areas in a clean and safe manner.

QUALIFICATIONS: EDUCATION, KNOWLEDGE, TRAINING, & WORK EXPERIENCE:

- Must have High School Diploma or GED equivalent and be at least 18 years old.
- Must have a valid WA state driver's license with a clean record.
- Two years prior food service experience in similar position is desirable.
- Have or be able to quickly obtain food handler & liquor permits.
- Capable to quickly learn to operate the computerized cash register system.
- Attention to detail is essential.
- Must be a team participant as well as be able to work independently.
- Must be able to read and write English legibly.

ESSENTIAL FUNCTIONS:

- Greet guest immediately in courteous friendly manner, describes menu and beverage items to guest and take orders in a timely manner.
- Serve guest quickly and efficiently, clears each course from table per service standards.
- Prompt and accurate check presentation and check payment.
- Be knowledgeable of menu items – food, wine, beer, liquor and specials.
- Must be able to be on feet for long periods of time, go up and down stairs, walk, bend, reach, stoop, lift and carry up to 25 pounds.
- Take reservations for Restaurant.
- Compile and submit accurate reports and perform all cashiering functions.
- Leave wait area clean and organized, ensuring dining room is set and cleaned in accordance with policies.
- Assist manager with any special requests.
- Complete check reconciliation's and bank drop completely and accurately.

ENVIRONMENT:

Work is performed indoors on various surfaces. Most of the time working with others and at times alone.