

**THE RESORT AT PORT LUDLOW
POSITION DESCRIPTION**

FLSA: HOURLY

POSITION TITLE: Greenskeeper 1 (Seasonal)

DIVISION/DEPARTMENT: Golf Maintenance

REPORTS TO (TITLE): Assistant Superintendent

SUPERVISES: None

DATE : 1/1/02, 5/17/05, 8/26/09, 2/20/12

BASIC FUNCTION:

Operate assigned mowing and maintenance equipment in a safe and efficient manner in accordance with golf course policies and procedures

QUALIFICATIONS: EDUCATION, KNOWLEDGE, TRAINING, & WORK EXPERIENCE

- High school or higher preferred.
- Some golf course or landscaping experience preferred.
- Requires knowledge of the safe operation of mowing and other motorized equipment; knowledge of maintenance tools and gasoline powered small equipment; mechanical aptitude, and the ability to follow oral and written directions. Knowledge of the game of golf helpful, along with its basic rules of play.
- Must be team player and willing to learn all phases of golf course maintenance.
- Responsible for the safe and efficient operation of the assigned mower, motorized vehicle or hand tools.

ESSENTIAL FUNCTIONS:

- Mower operation - Perform mowing operations in a safe and efficient manner as assigned and in line with golf course maintenance policies and procedures.
- Small equipment operation - Perform maintenance tasks with the use of small motorized equipment or hand-held gasoline powered tools; sand rakes, utility vehicles, weed trimmers, blowers, chain saws, and fly mowers.
- Manual hand tools - Perform manual labor tasks with rakes, hoes, and shovels, as assigned.

- Equipment maintenance - Under the direction of the Equipment Mechanic, perform routine preventive maintenance to equipment used; greasing, daily washing and scrubbing, replacing tools and implements used at the end of the work day, and ensuring the equipment is returned to the designated location at the maintenance facility.

MARGINAL FUNCTIONS:

1. Uphold the company's Mission/Vision/Values
2. Course set up

ENVIRONMENT:

Must be able to perform duties in a wide variety of climatic conditions. Must wear protective gear when operating power equipment. Lifting over 20 pounds and constant physical activity. Prolonged walking, and standing. Exposure to mechanical equipment, fertilizers, chemicals and solvents.

POSITION ANALYSIS/SPECIFICATIONS

	<i>N/A</i>	<i>OCCASIONAL</i>	<i>FREQUENT</i>	<i>CONSTANT</i>
Sitting			X	
Standing		X		
Walking		X		
Bending Over			X	
Crawling			X	
Reaching			X	
Crouching			X	
Kneeling			X	
Balancing		X		
Pushing/Pulling			X	
Lifting/Carrying			X	
10lbs or less				
11lbs to 25lbs			X	
26lbs to 50lbs		X		
51lbs to 75lbs		X		
76lbs to 100lbs	X			
Over 100lbs	X			
Manual Dexterity			X	
Fine Motor Skills			X	
Gross Motor Skills			X	
Eye/Hand Coord.			X	
Near Vision			X	
Far Vision			X	
Color Recognition			X	
Hearing			X	

ENVIRONMENTAL FACTORS

	<i>YES</i>	<i>NO</i>
Working Outside	X	
Working Inside	X	
Working Alone	X	
Working Closely With Others	X	
Excessive Cold/Heat	X	
Excessive Humidity/Dampness	X	
Noise/Vibrations	X	
Working Above Ground	X	
Working Below Ground		X
Working with Chemicals/Detergents/Cleaners	X	
Working Around Fumes/Smoke/Gas	X	
Walking on Uneven Surfaces	X	
Motorized Equipment or Vehicles	X	
Working Around Machinery/Motorized Equip.	X	
Climbing on Scaffolds or ladders	X	

IMPORTANT DISCLAIMER NOTICE:

The job duties, responsibilities, skills, functions, experience, educational factors, and the qualifications listed in this job description are representative only and not exhaustive of the tasks that an employee may be required to perform. The employer reserves the right to revise this job description at any time and to require employees to perform other tasks as a circumstance or condition of its business, competitive considerations, or the work environment changes.

NAME

DATE